



Notification No. 128/2021

## Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

F. No.: IPU-7/Online Counselling/2021/1789

Dated: 21/01/2022

### MBBS PROGRAMME (CODE 103)

#### SCHEDULE FOR ONLINE REGISTRATION, SUBMISSION OF COUNSELLING PARTICIPATION FEES, FILLING OF CHOICES/PREFERENCES & DECLARATION OF RESULT OF ROUND 01 OF ONLINE COUNSELLING FOR ADMISSION IN MBBS PROGRAMME (CODE 103) ON THE BASIS OF NEET UG 2021 FOR THE ACADEMIC SESSION 2021-22.

References: University notification no. 96/2021 dated 06.12.2021, 103/2021 dated 15.12.2021, 115/2021 dated 31.12.2021 and 126/2021 dated 20.01.2022.

#### **NOTE:**

Candidates are advised to refer the notification titled "Counselling schedule for the academic year 2021 for Online UG Counselling to be conducted by MCC and State UG Counselling to be conducted by respective state counselling authorities" uploaded on the website of the National Medical Council dated 14.1.2022. The same is also available on the website of the Medical Counselling Committee under 'News & Events'.

Candidates are advised to refer the judgement of the Hon'ble Supreme Court of India in Transferred Case (Civil) No. 98 OF 2012 titled "Christian Medical College Vellore Association vs. Union of India and Others and also to the Sub-Point 5, Appendix 'F' of the Medical Council of India Regulations on Graduate Medical Education, 1997 (Amended upto May, 2018) published in The Gazette of India vide notification no. MCI-34(41)/2018-Med./109835 dated 18<sup>th</sup> May, 2018 which relates to the Matrix that shall be applicable with regard to permissibility to students to exercise fresh choice during counselling.

Any change in reservation policy, if taken by the Government of India/NCT of Delhi or the University, the counselling will be conducted in accordance to that.

All counseling shall be held according to the directions of the statutory regulatory body, Govt. of India, Govt. of NCT of Delhi, Hon'ble Court(s) and/or the University.

The Online Registration, submission of Counselling Participation Fees, filling of choices/preferences and declaration of result of Round 01 of Online Counselling for admission in MBBS programme (Code 103) on the basis of score/rank of NEET UG 2021 for Academic Session 2021-22 in respect of the following 03 medical colleges affiliated with Guru Gobind Singh Indraprastha University, New Delhi, is as follows:

- (i) North DMC Medical College & Hindu Rao Hospital – NDMC (MC), Hindu Rao Hospital, Malkaganj, New Delhi (Admissions to be made against 85% State Quota seats only in respect of candidates who have completed their 11<sup>th</sup> & 12<sup>th</sup> class from any school located in the NCT of Delhi).
- (ii) Dr. Baba Saheb Ambedkar Medical College and Hospital, Sector 6, Rohini, Delhi (Admissions to be made against 85% State Quota seats only in respect of candidates who have completed their 11<sup>th</sup> & 12<sup>th</sup> class from any school located in the NCT of Delhi).
- (iii) Army College of Medical Sciences, Near Base Hospital, Delhi Cantt., New Delhi (Admissions to be made against 100% sanctioned intake).

**NOTE:** 1. For details, candidates are requested to go through Chapter 10 of Online Counseling Procedure of the Admission Brochure 2021-22.  
2. Registration is mandatory in the respective Programme/Course for participating in Online Counselling/Admission.  
3. Candidates are advised to visit regularly the University Website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2021-22 concludes



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→ **ADMISSIONS WILL BE MADE ON "NEET UG 2021 ALL INDIA RANK" PURELY ON MERIT as per the qualifying percentile.**

**I. SCHEDULE FOR ROUND 01 OF ONLINE COUNSELLING:**

Sl. No.	Category	Activity by the candidate	Starting Date	Closing Date
1.	NEET UG 2021 qualified candidates who have already filled Online Application Form of GGSIPU and have paid the requisite Non-Refundable fee of Rs. 1200/-	Such candidates are required to register and pay the Counselling Participation Fee of Rs. 1000/- (Non-Refundable) through Net Banking/Credit Card and Debit Card.	22.01.2022 (10:00 a.m.)	24.01.2022 (11:59 a.m.)
2.	NEET UG 2021 qualified candidates who have not filled Online Application Form of GGSIPU earlier as per notified dates and have not paid the requisite Non-Refundable fee of Rs. 1200/-	Such candidates are required to register and pay the online application fee of Rs. 1,200/- (Non-Refundable) along with Counselling Participation Fee of Rs. 1,000/- (Non-Refundable) through Net Banking/Credit Card and Debit Card	22.01.2022 (10:00 a.m.)	24.01.2022 (11:59 a.m.)

**II. FILLING OF CHOICES/PREFERENCES:**

Sl. No.	Category	Activity	Starting Date	Closing Date
1.	Candidates who have filled online Application form, paid the requisite application fee of Rs. 1200/- (Non-Refundable) and paid Rs. 1000/- (Non-Refundable) Counseling participation fee	Filling of choices (compulsory for allotment of seat)	27.01.2022 (10:00 a.m.)	29.01.2022 (11:50 pm)

**III. DECLARATION OF RESULT OF ROUND I OF ONLINE COUNSELLING: 31.01.2022****IV. PROCEDURE TO BE FOLLOWED AFTER DECLARATION OF ROUND I OF ONLINE COUNSELLING:**

Sl. No.	Activity	Starting Date	Closing Date
1.	<b>Submit Willingness:</b> Candidates allotted seat in the Round I of Online Counselling will have to submit his/her willingness (FLOAT/FREEZE) for subsequent rounds of Online counseling FLOAT (YES-Upgradation) FREEZE (NO-Upgradation) After submitting the willingness, candidate will pay the Part Academic Fee**	After declaration of result of Round I	03.02.2022 (11:50 pm)

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Sl. No.	Activity	Starting Date	Closing Date
2.	**Payment of Part Academic Fee of Rs. 40,000/- only through NET Banking/Credit Card/Debit Card	After declaration of result of Round I	03.02.2022 (11:50 pm)
3.	Printing of Provisional Allotment/Offer Letter of Admission	After declaration of result of Round I	03.02.2022 (11:50 pm)
4.	Reporting at the Allotted College/Institute/University School	04.02.2022	07.02.2022
5.	Online withdrawal of admission after payment of Part Academic Fee of Rs. 40,000/-	After declaration of result of Round I	14.02.2022 (upto 11:50 p.m.)

**V. SCHEDULE FOR ROUND 02 OF ONLINE COUNSELLING:** will be notified on or after 14.02.2022

**VI. IMPORTANT INSTRUCTIONS FOR CANDIDATES CLAIMING RESERVATION:-**

- (a) In case candidate wishes to claim seat in **Delhi Region Category**, then he/she must upload proof of having passed 11<sup>th</sup> & 12<sup>th</sup> standard (under 10+2 scheme) certificate from any school located in **Delhi only**.
- (b) The candidate seeking admission under reserved categories has to mandatorily upload the entitled supporting certificate in his/her name. The certificate in name of either of the parent (Mother/Father) is not acceptable and the candidate shall not be entitled to claim benefit for admission against reserved seat. **The University will not consider any claim for allotment of seat in the reserved category on the basis of any undertaking.**
- (c) The reservation certificate should be issued from the respective state/region in which the reservation is claimed.
- (d) In case the candidate is claiming the seat reserved for Delhi OBC/Delhi SC/Delhi ST category, then, he/ she should have passed his/ her qualifying exam from any school located in **Delhi only** and must have OBC/SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi.

The benefit of reservation shall also be extended to all candidates who hold SC certificates issued from GNCTD provided such caste is enlisted in the list of Scheduled Caste as specified in Presidential Order 1951 as amended from time to time in respect of Delhi subject to fulfilment of other conditions specified therein. Such candidates whose certificate has been issued by competent authority in GNCTD but their castes do not fall in Delhi, as specified in the Presidential Order 1951 shall not be considered for admission against seats reserved for 'Delhi Region Category'. However, they may be considered in 'All India Region Category' as per their merit purely.

- (e) The Reservation for Delhi OBC is applicable only in University School of Studies and Govt. affiliated Colleges only. The OBC reservation shall be at the Undergraduate level only of 27%. Same as above, a certificate issued by a competent authority of Delhi, will be accepted for claiming seat in OBC category if and only if the caste is in the list of notified OBC list by Govt of NCT of Delhi for claiming benefit of 'Delhi

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Region OBC'. THE NON-CREAMY LAYER CERTIFICATE SHOULD BE ISSUED AFTER 31<sup>ST</sup> March, 2021.

- (f) The Reservation for EWS is applicable in Govt. affiliated Colleges. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable.
- (g) Reserved Category Candidates who fail to upload documents as per notified schedule will forfeit his/her right for the category claimed and will automatically be treated as to General Category as per University rules.
- (h) The admission to the ACMS i.e. Army College of Medical Sciences, is for the children of eligible serving Army personnel, Ex Army personnel and war widows/widows of the Army. The children of categories of Army personnel as detailed in chapter 7.1.4 of the Admission Brochure 2021-22 are eligible and they are required to upload the relevant certificate *Appendix 10 (A), 10(B), 10(C) & 10 (D)* as given against the category applicable to them as proof of their eligibility for admission to ACMS.
- (i) In case a candidate is claiming the seat reserved for DEFENCE category, then, He/ She should upload **Appendix 1: UNDERTAKING FOR DEFENCE CATEGORY** along with relevant supporting documents. For more details please refer Chapter 6.1.2 of the Admission Brochure 2021-22 available on the University website [www.ipu.ac.in](http://www.ipu.ac.in).

### VII. GENERAL INSTRUCTIONS:

- (a) The candidates must read the conditions of eligibility for admission as given in the Admission Brochure for 2021-22 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for admission and submitting the Counselling Participation Fees.
- (b) It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited.
- (c) In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for either submission of online application or any other activity during the last minute.
- (d) Candidates claiming seat in Delhi region must have passed the qualifying examination i.e. 11th and 12th from any school/college located in Delhi only. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his/her bonafied region if not available at the time of cancellation of seat.
- (e) Any other terms and conditions as defined by the Statutory body/Competent Authority, shall be applicable for counselling process/admission to MBBS programme for academic session 2021-22. In the event of any

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provision mentioned in the Admission Brochure being found to be at variance with any binding regulation/directions of any statutory body, then the higher norms will prevail.

### VIII. REGISTRATION: ONLINE REGISTRATION PROCESS:

In this stage, all the candidates as per eligibility criteria are required to register online from any place convenient to them. The candidate can registered only once.

- (i) **Candidate Registration:** The candidate is required to enter Name, Father's Name, Mother's Name, DOP, Gender etc. choose a password for subsequent logins. After successful registration, an application number will be generated by the system and provided to the candidate. Candidate will login by using system generated application number and password to complete the remaining activities.
- (ii) **Sign-in:** Candidate will use the Application Number and chosen password during registration for subsequent logins. After successful login, candidate will be redirected to the home page to perform the remaining activities like Application form submission, upload images and documents, registration fee payment etc.
- (iii) **Multistep Application Form Submission:** After submission of registration form, candidate will login to complete the remaining activities. To complete the registration process, candidate will provide personal detail, contact detail, Qualification and Competitive Exam detail etc.
- (iv) **Uploading of Images/Documents:** Candidate need to upload the scanned images/Documents mandatory documents for Photo, Signature, Category and Subcategory etc as per the predefined size and format.
- (v) **Registration Fee Payment:** Applicant will pay the registration fee online using EPG Services after uploading of documents. The payment gateway services have the various options like credit card, debit card, net banking etc to pay the registration fee.
- (vi) **Downloading of Confirmation Page:** If applicant completed all the required steps then a link for downloading of "Confirmation Page" will be enabled. Applicant may take re-printout of the confirmation page, if desired. Alternatively, a confirmation email including attached confirmation page will be sent to the applicant's verified email address.
- (vii) **Email and Mobile Number Verification (Optional):** A separate link/button will be available in candidate's home page for verification of his/her email address and mobile no.. Candidate can verify his/her email address by sending the OTP.
- (viii) **Editing Registration Details:** Candidates can amend/edit the registration details filled in the registration form by choosing "Edit Details" option from the menu within the specified period of registration.
- (ix) It is in the interest of the candidate to remember the password and keep it confidential, to avoid misuse by others for which University will not be responsible.
- (x) **Change password:** The candidates can also change the password if required using the change Password menu.

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- (xi) In case the candidate has problems in registration or fails to register, he/she needs to report in person to the Helpdesk/Facilitation Centre of the University with the relevant proof of depositing the Counselling Participation Fee before the end of the Registration period.
- (xii) Candidates are advised to check all the filled in details before taking the print out.
- (xiii) All candidates must take two print outs of the Registration Form.

### **IX. SUBMISSION OF COUNSELLING PARTICIPATION FEE:**

- a. Candidate has to deposit a fee Rs 1000/- plus charges as applicable, as one time (non refundable) Counselling Participation Fee, as per the schedule for each CET Code. The taxes and charges applicable have to be paid by the candidate and are non-refundable.
- b. For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website <https://ipu.admissions.nic.in> and select the option for "payment of counselling participation fee", enter Registration details viz Application No., Date of Birth and Mobile Number etc.
- c. After submission of the details as mentioned in para 2, the candidate will get option of Online payment: Net Banking /Credit Card and Debit Card.
- d. The candidates are required to check the status of Registration/ Counselling Participation Fee payment on the website (<https://ipu.admissions.nic.in>) and must take the printout of online fee confirmation receipt with the transaction details, to be retained for all future reference. In case of payment of fee through Challan, the candidate must retain the copy of the Challan after depositing the fees.
- e. Candidates are advised in their own interest to complete the process of fee submission online much before the closing date and not to wait till the last minute to avoid transaction failure or any other technical fault due to congestion on web server on account of heavy load on internet/website.
- f. If the fee is paid through credit/debit card and status is not 'OK', it means the transaction got cancelled and the amount will be refunded to concerned credit/debit card. Such candidates have to pay the fee once again.
- g. In case of any problem regarding payment of Registration/ Counselling Participation Fee, non availability of fee confirmation receipt on the website within the specified time as mentioned in point 4, candidate can contact Helpdesk of University to resolve the issue.
- h. Submission of Registration and Counselling Participation Fees is just a part of the counselling process; just payment of this fees does not entitle the candidate to admission.

### **X. REPORTING/JOINING OF CANDIDATES TO THE ALLOTTED INSTITUTE/COLLEGE:**

- i) After declaration of result of Round I of Online Counselling, the candidates allotted seat, have to report to the allocated medical colleges/institutions for verification of documents and payment of balance Part Academic Fee as per the Offer letter of result of Round I of Online Counselling.

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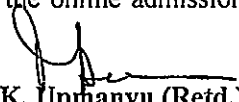
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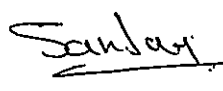
- ii) After allotment of seat in the Round I of Counselling, the candidate, if he/she has made the payment of Part Academic Fee of Rs. 40,000/- (if not paid earlier), can generate Provisional Admission Slip.
- iii) Proof of payment of Part Academic Fee receipt of Rs. 40,000/- is available in the candidate's profile.
- iv) The candidates are required to report and join the respective medical colleges/institutions with the Provisional Allotment Letter and the necessary record for verification of documents at the college and pay the balance amount of fees (if any), as per the schedule notified on the website, failing which the admission shall be automatically cancelled.
- v) The institutions shall report/mark the status of reported and non-reported candidates on the online admission portal and submit a copy of the same to the University. The vacant/unallotted seats after the round I of Online Counselling and seats vacant due to non-reporting of candidates and subsequent withdrawal of admissions shall be considered for Round II Counselling.
- vi) All admissions shall be provisional till regularized by the University.
- vii) **NO PROVISIONAL ADMISSION WILL BE DONE FOR ANY RESULT AWAITED OR COMPARTMENT / SUPPLEMENTARY CASES.**
- viii) Candidates who report to the allotted institutions and are reflected in the list submitted by the institutions as reported/admitted, shall be called "admitted students".

All applicants who have filled application form and who wish to participate in the online counselling procedure are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website [www.ipu.admissions.nic.in](http://www.ipu.admissions.nic.in) for regularly updates.

  
Brig. P.K. Upmanyu (Retd.)  
Joint Registrar (Admissions) - Consultant

**Copy for information and further needful to:**

1. Dean, USMPMHS, GGSIPU.
2. AR to the Hon'ble Vice Chancellor, GGSIPU.
3. AR to the Registrar, GGSIPU.
4. Controller of Examination, GGSIPU
5. Controller of Finance, GGSIPU.
6. Prof. (Dr.) B. Srinivas, ADG (ME), DGHS, Medical Examination Cell, Nirman Bhawan, New Delhi.
7. PRO, Facilitation Centre, GGSIPU
8. Incharge UITS, with the request to upload the schedule of Counselling on University's Website.
9. Manager, Indian Bank for n/a.
10. NIC for uploading on <https://ipu.admissions.nic.in>.
11. EDP Section of Admissions Branch.
12. Guard File

  
Sanjay Dalal  
Section Officer (Admissions)

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